



# NOLA Ready Volunteer Corps

## COVID-19 Vaccine Administration Training Plan

Thank you for signing up to support distribution of the COVID-19 vaccine in New Orleans! Volunteers will be an integral part of distribution efforts. This document outlines the current introductory training plan for volunteers, and will be subject to change as more information becomes available and as additional training opportunities are identified.

This basic training plan is targeted for volunteers who will be serving in operational, logistical, and vaccinator support roles at vaccine sites. Vaccine administration sites will vary in location, size, target population, and more. **This training plan is designed to prepare you for a dynamic volunteering role, and specific task-orientations will occur onsite.**

Additional training (outside of this document) will be required of licensed volunteers who will be administering vaccines to patients.

### Required Trainings

These trainings are required to volunteer at COVID-19 vaccine sites. To get started, [create a profile or log in](#) to our volunteer software, and then click the links below to take the trainings.

#### 1. Intro to Vaccine Administration (VAC 100)

[Click here to take the training](#)

In this 20 minute on-demand training, you will learn about the City's plan to distribute COVID-19 vaccines and the roles and responsibilities of medical and non-medical volunteers on site.

#### 2. HIPAA and Confidentiality Training (HIP 100)

[Click here to take the training](#)

This 15 minute on-demand training will share information about HIPAA and confidentiality and how to protect personal information when volunteering at COVID-19 vaccine sites and other emergencies.

### Preferred Trainings

#### 3. NOLA Ready Volunteer Corps Orientation (NRO 100)

[Click here to take the training](#)

This 25 minute on-demand training will orient you to volunteering with NOLA Ready during emergencies. This training is not required to volunteer at

## Supplemental Trainings and Resources

We recommend volunteers to review as many of these resources as possible before volunteering at COVID-19 vaccine sites, but they are not required in order to volunteer.

Resource	Description
<a href="#">City vaccine info page</a>	<p>NOLA Ready is keeping this page updated with the most up to date information regarding vaccine distribution in New Orleans. Check back often for the latest info.</p> <p><b>Topic:</b> vaccine distribution in New Orleans  <b>Format:</b> web page</p>
<a href="#">City of New Orleans COVID-19 Vaccine Distribution Plan</a>	<p>Read about the City's Vaccine Distribution Plan.</p> <p><b>Topic:</b> vaccine distribution &amp; planning  <b>Format:</b> document (7 pgs)</p>
<a href="#">How vaccines work against COVID-19</a>	<p>This video explains how the COVID-19 vaccine works.</p> <p><b>Topic:</b> vaccine science  <b>Format:</b> video (2 mins)</p>
<p>FEMA Emergency Management Institute Training Courses</p> <ul style="list-style-type: none"> <li>• <a href="#">ICS 200</a></li> <li>• <a href="#">NIMS 700</a></li> <li>• <a href="#">NIMS 800</a></li> </ul>	<p>In addition to the required FEMA ICS 100 course, we recommend that volunteers take the following free FEMA courses. They will provide a basic understanding of how to run a vaccine site, manage incidents, and holistically understand how emergencies are managed.</p> <ul style="list-style-type: none"> <li>• ICS 200: Basic Incident Command System for Initial Response</li> <li>• NIMS 700: An Introduction to the National Incident Management System</li> <li>• NIMS 800: National Response Framework, An Introduction</li> </ul> <p><b>Topic:</b> incident management, logistics, operations  <b>Format:</b> on-demand module based online courses  <b>Volunteer role:</b> We recommend taking these trainings if you're interested in serving a leadership role at a vaccine site.</p>
Cultural competency training for COVID-19 vaccine distribution in New Orleans	<p>NOLA Ready sets up regular trainings in cultural competency for volunteers at testing sites. Date/time: ongoing. Speaker: Dr Alicia Battle.</p> <p><b>Topic:</b> health equity, cultural competency  <b>Format:</b> live training via webinar</p>
<a href="#">CDC: Frequently Asked Questions about COVID-19 Vaccination</a>	<p>On this web page, the CDC provides answers to frequently asked questions about the COVID-19 vaccine.</p> <p><b>Topic:</b> vaccine FAQs  <b>Format:</b> web page</p>

<a href="#">Health Equity in COVID-19: Breaking Down Longstanding Barriers to Save Lives</a>	<p>Equal access to resources, care, and information is a problem for at-risk groups such as older adults, ethnic minorities, or those with low incomes. Dr. Lisa Cooper, director of the Johns Hopkins Center for Health Equity, talks to Dr. Josh Sharfstein about addressing these challenges and how it related to health equity in COVID-19.</p> <p><b>Topic:</b> health equity  <b>Format:</b> podcast (15 mins)</p>
<a href="#">Accessibility Guide</a>	<p>This document outlines and operationalizes best practices related to accessibility on site.</p> <p><b>Topic:</b> accessibility  <b>Format:</b> document (2 pgs)</p>
<a href="#">PPE Best Practices</a>	<p>This document from the CDC provides information about how to properly use personal protective equipment (PPE).</p> <p><b>Topic:</b> COVID-19 precautions  <b>Format:</b> webpage</p>
<a href="#">CDC: COVID-19 Vaccination Training Programs and Reference Materials for Healthcare Professionals</a>	<p>This document from the CDC provides training materials for licensed providers to administer vaccines.</p> <p><b>Topic:</b> vaccine administration for licensed healthcare professionals  <b>Format:</b> CDC document with multiple video resources  <b>Volunteer role:</b> These trainings are targeted to licensed providers who will be giving vaccines and answering patients' medical questions. Non-licensed volunteers interested in supporting vaccinators on site may find this resource useful.</p>
<a href="#">CDC: COVID-19 Vaccine Training Modules</a>	<p>The CDC provides three vaccine training modules for licensed providers to administer vaccines:</p> <ol style="list-style-type: none"> <li>1. COVID-19 Vaccine Training: General Overview of Immunization Best Practices for Healthcare Providers</li> <li>2. Moderna COVID-19 Vaccine: What Healthcare Professionals Need to Know</li> <li>3. Pfizer-BioNTech COVID-19 Vaccine: What Healthcare Professionals Need to Know</li> </ol> <p><b>Topic:</b> vaccine administration for licensed healthcare professionals  <b>Format:</b> CDC training modules  <b>Volunteer role:</b> These trainings are targeted to licensed providers who will be giving vaccines and answering patients' medical questions. Non-licensed volunteers interested in supporting vaccinators on site may find this resource useful.</p>